



Paramedic Chiefs  
of Canada

Chefs Paramédics  
du Canada

## Paramedic Chiefs of Canada Annual General Meeting

Date: Thursday, June 13, 2019

Location: Delta Hotel, Charlottetown, PEI

Sir John A MacDonald Room

Time: 15:00-16:30

Attendees:		Regrets:	Guests:
Andrew Robert Bruce Farr Christian Schmidt Darcy Clinton Dominic Morgan Gerard Dinn Jacques Charest Jeff McWilliam Gale Chevalier Jean-Pierre Savoie Kelly Nash Kevin Smith Lance Stephenson Mike Michalko Paul Charbonneau Randy Mellow Russell King Stephan Dewar Stephane Maillet Troy Cheseboro	Ben Addley Bruce Krauter Dale Weiss David Water Doug Socha Gerry Schriemer James Topham Edgar Goulette Greg Sage John Barry Kelly Prime Kyle Sereda Mark Schjerning Paul Boudreau Paul Vallely Roger Mayo Ryan Sneath Stephan Scalabrini Terry Boettcher Wade Durham		Pat Weigel – Recording Secretary (AB)
<b>DISCUSSION</b>			
<ul style="list-style-type: none"> <li>The Annual General meeting was called to order by Paul Charbonneau at 15:10 hours. In accordance with the bylaws of the organization a quorum was present.</li> </ul>			
<b>Adoption of the 2016 AGM Minutes</b>			
<ul style="list-style-type: none"> <li>The 2018 AGM Minutes were previously circulated.</li> </ul>			
<b>Motion: Moved by Bruce Krauter and seconded by Wade Durham that the 2018 AGM Board minutes as mentioned be approved. Carried unanimously.</b>			

## Governance Committee

- Paul Charbonneau, Chair of the Governance Committee presented an update including:
  - The Governance working group was tasked to review
    - Clarity on the number of years an individual can reside on the Board versus the number of years in any one position
    - Discuss the language on the scope on the Past President (voting versus non-voting)
    - Vice President role; if President is not able to perform the duties
    - Start a dialogue on whether some of the executive roles should be elected separately from provincial/territorial representative (increase the number of board members)
  - The working group reached a consensus and agreed that the Elected Directors will hold office for a term of three (3) years and will hold office until their successors have been duly elected in accordance with the by-laws, unless they resign, or are removed from or vacate their office.
    - **Discussion took place in reference to the length of term three (3) years versus two (2) years.**  
**Motion made by Kevin Smith/seconded by Gerry Schriemer that the Elected Directors will hold office for a term of two (2) years and will hold office until their successors have been duly elected in accordance with the by-laws, unless they resign, or are removed from or vacate their office. Carried unanimously.**
  - The working group also reached consensus that the Past President, who is not a Director and who is not permitted to vote at meetings of the Board, supports the President in leading the Board and participates in the Board's deliberations related to policy, finance, programming, personnel, and advocacy while providing historical continuity about the Corporations activities. The Past President is not required to be a Tier One member. Only the immediate Past President can assume this role.
    - **Discussion – suggest that only the immediate Past President can assume the role and not required to be a Tier 1 Member. Would recommend that the tier 1 membership be removed.**  
**Motion made by Edgar Goulette/seconded by Kevin Smith that the motion read only the immediate Past President can assume the role and is not required to be a Tier 1 Member. Carried unanimously.**
  - The working group discussed the gap in the Vice President's role description and decided that the Vice President will act as liaison between the Board and all committees, will ensure that committees are working within their respective terms of reference, will preside at meetings of the Board and will perform such other duties as may from time to time be established by the Board. If for any reason, the President is unable to fulfill his/her duties or resigns for any reason, the Vice President will immediately assume the role of the President until the next Annual General Meeting.
    - **Motion made by Bruce Krauter/seconded by Mike Michalko that the bylaw 5.2.b be changed in accordance with this recommendation. Carried unanimously.**
  - The Governance Working group will reconvene to discuss increasing the Board of Directors.

## Membership Fee Structure

- Gerry Schriemer, Treasurer presented information in reference to suggestions to a new Membership fee structure:
  - Current Structure - Tier 1: Voting Chief/Director/Owner/Operator
    - Individuals that are head of an organization that is a direct provider of ambulance services to the public, and occupy a Chief, Director or Owner/Operator position. Membership belongs to the sponsoring municipality, region, health region or company and is transferable to the future incumbent occupying the chief/Director/Owner/Operator position (or their designate). Cost: \$765.00. Proposal is to increase the fee on Tier 1 to \$995.00 per year.

- Current Structure
  - Tier 2: Non-Voting EMS Managers. Individuals that are in an organization that is direct provider of ambulance services to the public, and occupy a management or supervisory position. Membership remains with the individual for the term of the membership. Cost: \$127.50. Proposed that the Tier 2 and 3 Membership structure will not change and the fees to increase to \$152.50 per year.
  - Motion made by Mike Michalko/seconded by Steve Dewar to accept the new proposed membership fee structure effective in 2020. Carried **unanimously**.

### Election of Board Members

- Nominations for the board for the Prince Edward Island, Manitoba, Saskatchewan and North West Territories. The following were nominated:
  - Prince Edward Island
    - Darcy Clinton: nominated by Edgar Goulette / Secunder – Kevin Smith
      - Motion to close nominations made by Edgar Goulette / Seconded by Kevin Smith
  - Manitoba
    - Christian Schmidt: nominated by Kevin Smith / Secunder – Darcy Clinton
      - Motion to close nominations made by Kevin Smith / Seconded by Darcy Clinton
  - Saskatchewan
    - Gerry Schriemer: nominated by Edgar Goulette / Secunder – Dale Weiss
      - Motion to close nominations made by Edgar Goulette / Seconded by Dale Weiss.
  - North West Territories
    - Gerard Dinn: nominated by Doug Socha / Secunder – Mike Michalko
      - Motion to close nominations made by Doug Socha / Seconded by Mike Michalko.

### Election of Executive

- Proxy cards have been distributed at registration of the AGM.
- The nominations for the position of **Secretary**:
  - Christian Schmidt: nominated by Gerry Schriemer / Secunder – Kevin Smith
    - Christian accepted nomination
- The nominations for the position of **Treasurer**:
  - Gerry Schriemer: nominated by Mike Michalko / Secunder – Kevin Smith
    - Gerry accepted nomination

### President Report

- Randy Mellow presented the President report.

### Treasurer Report

- Gerry Schriemer presented the Treasurer report. Provided an overview of the completed audit report including unrestricted net assets. Audit report will be posted on the website on the “membership” side.

**Motion to accept Treasurer report as read made by Dale Weiss and seconded by Mark Schjerning; Carried.**

## Adjournment

Motion to adjourn made by Edgar Goulette and seconded by Kyle Sereda. Motion Carried.

